



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (blanket purchase order) with All American Commercial Laundry, Inc. for pick up and drop off linen services on an as-needed basis during FY2024-2025 for the Ultrasound and Radiography Program. Fiscal Impact: \$3,000.00

Presenter(s): Jamonica Rolle, Vice Provost, Academic Affairs
Nora Powell, Dean, Health Sciences

What is the purpose of this contract and why is it needed? The purpose of this contract is to ensure that the students in the Ultrasound and Radiography Program have access to clean and properly maintain linens. Bi-weekly linen services will be provided for the Ultrasound and Radiography Program for the 2024-2025 fiscal year.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there is no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting? Yes, this is a budgeted expenditure.

What fund, cost center and line item(s) were used? FD101, CC00526 and CC0316, GLC: 64500 other services

Has Broward College used this vendor before for these products or services? Yes.

Was the product or service acceptable in the past? Yes, service was acceptable, and they offer bi-weekly pick up & delivery service.

Was there a return on investment anticipated when entering this contract? Yes. Health Science students need to have clean working environment.

Was that return on investment not met, met, or exceeded and how? The return on investment was met. By providing the same health standard services out in the field.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? This contract feeds the Social Enterprise tactic-Answer the Call for Healthcare Professionals and Actualize Employment tactics. Use of real world experience allows the BC health science students to adhere to cleaning regulations while having a clean working environment.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Description: Estimated \$3,000.00Ultrasound: \$1,500.00 CC0526, FD101, BU020,PG000062

Radiography: \$1,500.00, CC0316, FD100, BU020, PG000061

05/30/24 CC0526 · Ultrasound (\$1,500.00)

05/30/24 CC0316 · Radiography (\$1,500.00)

TOTAL: (\$3,000.00)

Jeffrey Nasse

Jeffrey Nasse, Provost and SVP of Academic Affairs 6/17/2024

APPROVAL PATH: 12238 All American Commerical Laundry, Inc. - Health Sciences Laundry Services (FY2024-2025)

 **Workflow**

 Edit View

 Add Work Item








Stage	Reviewer	Description	Due Date	Status	
1	Nora Powell	Dean Review		✔ Completed	
2	Jamonica Rolle	Vice Provost Review		✔ Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		✔ Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		✔ Completed	
5	Zaida Riollano	Procurement Approval		✔ Completed	
6	Rabia Azhar	CFO Review		✔ Completed	
6	Christine Sims	Budget Departmental Review		✔ Completed	
6	Legal Services Review Group	Review and Approval for Form and		✔ Completed	
7	Board Clerk	Agenda Preparation		✔ Completed	
8	District Board of Trustees	Board Meeting	08/20/24 08:30 AM	⌚ Pending	
9	Electronic Signature(s)	Signatures obtained via DocuSig 		⌚ Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		⌚ Pending	



Exhibit A - Purchase Order
Statement of Work

All American Commercial Laundry Inc will be responsible for the following:

- Bi- weekly pick up and drop of linen services for the Ultrasound and Radiography Program for the FY 2024-2025. (Health Science Programs)
 - North Campus Ultrasound Program (1000 Coconut creek Blvd, FL 33066 Building 41- Ultrasound Lab)
 - Central Campus Radiography Program (3501 Davie Rd, Davie Fl 33314, Building 8/- Radiography Lab)
- Laundry Services: Proper cleaning and disinfection of all linens according to industry standards and healthcare regulations. This includes scrubs, gowns, bed sheets, towels, and any other linens specified by the Client.
- Inventory Management: Maintaining an agreed-upon inventory level of clean linens to meet the program's needs.
- Compliance Documentation: Providing certificates and documentation verifying compliance with relevant hygiene and infection control standards.

2. Deliverables

- Clean, sanitized linens returned to designated locations within the nursing program facility according to the agreed-upon schedule.
- Documentation of cleaning processes and adherence to industry standards.
- Responsive communication regarding any issues or concerns.

Total Consideration Payable for the Services:

\$1.10 per pound, minimum delivery charge of \$160

A delivery fee of ten dollars (\$10) applies to every service